Bachelor of Science

Health Information and Management Systems

School of Health and Rehabilitation Sciences

Health information management and systems (HIMS) encompasses the business aspects of health services and the information systems used to plan, finance, and evaluate patient care. The profession focuses on management principles, information systems, finance, legal and ethical issues, quality improvement, clinical data management and the skills necessary to manage people and systems. HIMS professionals work in a variety of healthcare, business, and/or government related settings. They work closely with physicians, nurses, researchers, administrators, and other professionals involved in the delivery of health care. Upon completion of a degree in Health Information Management graduates are eligible for professional certification as a registered health information administrator. HIMS graduates are eligible for additional certifications in specialty areas such as clinical coding, health care privacy and security, and quality improvements.ⁱ

Career Areas/Job Titles:

Management and Industry

- Revenue Cycle Specialist Risk Analyst Health Data Analyst Chief Information Officer Electronic Health Record Director Systems Administrator Chief Privacy Officer
- Chief Security Officer Financial Applications Analyst Clinical Systems Director Personnel and Budget Admin. **Communication and Media** Communication Specialist **Health Professions** Consultant **Science and Technology**
- Programmer Analyst Software Engineer Education

Principal Trainer Professor Researcher

*Some careers may require licensure, certification, or further education. Talk to an advisor about specific requirements.

Transferable Skills:

- Basic Computer Skills Computer Troubleshooting Computer Programming Facilitating Group Discussion Interviewing Listening Skills Speaking Effectively Use Technology Effectively Written Communication Cultural Understanding Motivating Others Social Perceptiveness
- Teamwork Defining Needs Evaluation Strategies Experimental Design Forecasting/Predicting Gathering Information Identifying Problems Research Skills Adaptability/Flexibility Attention to Detail Judgment & Decision Making Managing Time/Stress
- Delegating Tasks Mediating Conflict Organization Skills Prioritizing Tasks Strategic Planning/Visioning Multi-tasking Quantitative Reasoning Data Analysis Analytical/Critical Thinking Problem Solving *Certification Obtained Upon Grad

*This is not an extensive list of transferable skills. See larger list of skills you might develop here: <u>http://ccss.osu.edu</u>

Professional Links:

Health Information Management Systems Society: <u>http://www.himss.org/ASP/index.asp</u> American Health Information Management Society: <u>http://www.ahima.org/</u> American Medical Informatics Association: <u>http://www.amia.org/</u> SHRS Council: <u>http://medicine.osu.edu/hrs/current-ohio-state-students/student-council/pages/index.aspx</u>